



CONTRACT FOR VENDORS

NYSMATYC Annual Conference – April 14-16, 2023

1000 Islands Harbor Hotel, 200 Riverside Drive, Clayton NY 13624

On behalf of _____, we would like to reserve the following for the 2023 NYSMATYC Annual Conference. (Deadline: March 10th, 2023)

DESCRIPTION	COST	ORDER BY ENTERING THE COST
Package A: 1) Full page ad in the conference program 2) logo and specified link on conference website 3) 1-hour presentation* (please fill out vendor presenter form) 4) 1 vendor display table for <u>Friday Only</u>	\$750	
Package B: 1) Full page ad in the conference program 2) logo and specified link on conference website 3) ½-hour presentation* (please fill out vendor presenter form) 4) 1 vendor display table for <u>Friday Only</u>	\$600	
Package C: 1) Full page ad in the conference program 2) logo and specified link on conference website 3) 1 vendor display table for <u>Friday Only</u>	\$500	

A LA CARTE ITEMS

Items marked “package required” are priced as add-ons to a package so they require package purchase.

DESCRIPTION OF ITEM	COST	ORDER BY ENTERING THE COST
Vendor display table for <u>Saturday</u> (package A, B, or C required)	\$ 100.00	
Additional 1-hour Presentation (package A or B required)	\$ 250.00	
Additional ½-hour Presentation (package A or B required)	\$ 125.00	
Additional 2-hour workshop (Package A required)	\$300.00	
Sponsor a coffee break.	TBD	
Sponsor a cocktail hour	TBD	
Donate or Sponsor raffle prizes for attendees (enter amount or items)	TBD	
Sponsor a special creative activity (such as wine tasting, other) – details TBD	TBD	
Student Scholarship awards donation (enter amount)		

TOTAL: \$ _____

Continue Form on Page 2→

Electronic payments can be made through NYSMATYC's PayPal page:

https://paypal.me/nysmatyc?country.x=US&locale.x=en_US

OR Send a check made payable to NYSMATYC, to:

Josh Hammond, NYSMATYC,
Jefferson Community College,
1220 Coffeen St,
Watertown, NY 13601

For questions about payment,
contact Josh at:
jhammond@sunyjefferson.edu

DEADLINE for advertisement copy: March 10, 2023

Program ads, logos, and specified links must be supplied via email for use on the conference website and conference program. Physical prints will be no larger than 6 ½" wide by 9" high (full page).

Name: _____ Signature: _____

Title: _____ Date: _____

Company: _____

Address: _____

Phone: _____

E-mail: _____

Link to post to website: _____

Return to: Joe Bernat, President-Elect
Phone: (631) 902-8259 - Cell
E-mail: Joseph.Bernat@ncc.edu

Cancellations: Cancellation of a presentation must be submitted in writing prior to the conference, incurring a percentage cancellation fee of the cost of the presentation at 50% if received between March 10 and March 31, 2023; and no refunds if received after March 31, 2023. A cancellation fee for ads in the conference program will be assessed at 25% of the cost of the ad if received before March 10, 2023; and no refunds if received after March 10, 2023.

****[Remember to fill out the Vendor Presenter Form on the next page if you selected Package A or B.]***

DEADLINE for presentation submission: March 10, 2023

Submit one form for each presentation



NYSMATYC Annual Conference - Vendor Presenter Form
2023 CONFERENCE ♦ 1000 Islands Harbor Hotel, Clayton NY ♦ April 14 - 16

Please print or type this information.

Company: _____

Name of Contact: _____

Street Address: _____ Phone: (_____) _____

Street Address: _____ Fax: (_____) _____

City/State/Zip: _____ E-mail: _____

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List all persons, including you, who are to be listed as presenters in the order that they should appear in conference publications.

PRESENTERS:

Name 1. _____ Name 2. _____

Name 3. _____ Name 4. _____

TITLE OF PRESENTATION: _____
(Please print) (descriptive/brief/ max 120 characters)

Presentation information: Each presentation must submit on separate page the following:

1. 50 words or less summary for program booklet (Use 3rd person narrative and include information about the intended audience)
2. 300 word or less description of presentation for publication in the conference program.
3. Brief description of presentation style. (Lecture, small group, interactive use of technology, active audience participation, etc.)
4. Brief vitae of each presenter (one paragraph each)

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Equipment: Each breakout room will have a projector screen, computer projector, and wireless internet connection.

Please bring your own device such as laptop and the display cable specific to your device (HDMI, VGA).

Note: Requests made before March 15th for additional equipment will be considered. Please contact Joe Bernat directly regarding special needs. Otherwise, presenters are expected to provide additional equipment (such as laptop computer) or supplies needed for presentations.

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Assignment Preferences: **Format:** check desired choice (times are approximate)
_____ 1-hr session _____ 1-hr workshop

Day: Indicate the times that you could **NOT** present

Friday, April 14 afternoon _____ Saturday, April 15 morning _____ Saturday, April 15 afternoon _____ Sunday April 16 morning _____

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Return by email to: Joe Bernat, NYSMATYC President-Elect

E-mail: Joseph.Bernat@ncc.edu

Phone: (631) 902-8259 Cell

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